



All About Window Tinting
 16-18 Windsor Road, Croydon
 Ph: (03) 9724 9111



Authorisation to Proceed

Customer Details

Company/Partnership/Sole Trader – Name: _____

Trading As: _____ ABN: _____

Street Address: _____ Suburb: _____ Postcode: _____

Telephone: _____ Mobile: _____ Email: _____

Name of Authorising Signatory: _____ Position: _____

Application Details

Installation Name & Address: _____

Quotation Number: _____ Quotation Date: ____/____/____ Ladder Required? Yes / No

Number of Glass Panels: _____ Installation Date: ____/____/____

Warranty Period: _____

Special Instructions

Payment Terms

Full payment at signing Total \$ _____

Deposit and balance at completion Deposit 25% \$ _____

Direct deposit / EFT (BSB: 633-000 Acc: 120 110 960) **Balance Due** \$ _____

Cheque

Credit Card

Visa Mastercard Other _____ Expiry Date: ____/____

Card Number:

Cardholder Signature: _____

Authority to Proceed

I the undersigned, am here by authorised to accept on behalf of the customer, all terms and conditions 1 through 11 as listed. I accept, confirm and agree to the installation as detailed, both above and in the quotation. I agree to pay all costs incurred to recover the debt should the payment terms herewith not be adhered to.

Name: _____ Signed: _____ Date: ____/____/____

Conditions of Contract

1. This agreement is between the company (the Company) and the customer (the Customer) named on the Authority To Proceed.
2. The price set out by way of quotation will (subject to clause 3) be the contract price, and must be paid as follows:
 - a. The deposit must be paid at the time of acceptance of this agreement;
 - b. The balance must be paid by one single payment on the date of completion of the work;
 - c. Amounts payable in accordance with clause 3 (if any) must be paid upon demand.
- 3.1 The price is firm for 30 days from the quotation date, but may be accepted after the expiry date if the Company agrees.
- 3.2 If the Customer accepts the offer after the 30 days have expired, the price will be increased by the amount of change in the Company's current scale after the expiry date, but not to exceed 10% per month. The increase must be in accordance with the then current practice of the company.
- 3.3 The Customer must pay the following additional charges if made:
 - a. The amount reasonably charged by the Company for effecting all necessary repairs and replacements, if any of the materials supplied to the site by the Company are destroyed, damaged or lost through any cause beyond the control of the Company;
 - b. Interest at the rate of 33/4% per month on the amount of all overdue moneys, calculated on monthly rests from the date the moneys are payable up to the date repayment is received by the Company;
 - c. A bookkeeping fee of \$12.50 per month for each month or part thereof during which moneys are outstanding;
 - d. Expenses and overheads reasonably incurred by the Company in connection with any cancellation pursuant to Clause 4 hereof.
4. The Customer may cancel this order only with the express consent of the Company and in the event of such cancellation the Customer must reimburse the Company for all expenses incurred by it including overhead expenses in the preparation and execution of this order.
5. All figures, particulars or properties stated by the Company in relation to goods and materials supplied (including those relating to performance) are approximate only and are subject to such variations as may be within the manufacturer's normal tolerances.
6. The Company warrants the materials supplied by it under this Agreement and all workmanship by it and its employees and will make good any defects in such materials and workmanship as are notified to it in writing by the Customer during the period of warranty set out on the Authority To Proceed except when:
 - a. The Customer is in breach of any of the conditions hereof;
 - b. The materials installed by the Company or any part of them are used otherwise than in accordance with the recommendations made to the Customer by the Company;
 - c. Total moneys due under Clause 2 hereof have not been paid.
7. No person will be entitled to make any claims whatsoever against the Company; its servants or agents as a result of thermal stress fracture of glass caused or contributed to by faulty glazing or by a fault in the glass or by leaking frames or otherwise, except as set out in Clause 6 above.
8. Unless otherwise advised, the Company agrees to complete the work within 60 days of acceptance of this Agreement but not inclusive of any time lost by any cause whatsoever totally or partially out of the control of the Company. The Customer must ensure that all moveable obstructions are removed from the site of the work.
9. The Customer will allow the Company unimpeded access to the site of the work between the hours of 8.00 AM and 5.00 PM every day (other than Saturdays, Sundays and public holidays) until the work is completed.
10. To the extent permitted by law all warranties and conditions (whether expressed or implied), which might otherwise have applied to this Agreement, are to the extent of which they are not expressly set out herein completely negated.
11. This agreement constitutes the whole agreement between the Company and the Customer to the exclusion of all other communications (oral or written) between the parties, and must not be modified (except in accordance with Clause 3 hereof) otherwise than by a further instrument in writing signed by both parties.

Cleaning Instructions

Do not clean the film for at least 30 days after installation.

Use a spray, synthetic sponge or a moist soft cloth to apply the cleaning solution. Warm water and a detergent, methylated spirits and water or an Ammonia-free cleaning solution may be used. Do not use any brushes or abrasive in the cleaning process, as they will scratch the film.

Dry with a good quality rubber squeegee, chamois or a moist soft cloth. Dry the edges thoroughly. Polyester film is a tough wear-resistant product, but its surface is not as hard as glass and it can be damaged by abrasive cleansers and improper treatment.

The Finished Product

All products which contain an adhesive rely on a curing process to obtain a proper bond. Solar Film is exactly the same and during the drying process some changes will be observed. These changes are quite normal and should be expected. Initially you may notice that the film is not optically perfect. It could appear hazy and milky and the surface may have an "orange peel" effect or even quite large bubbles. This is no cause for alarm. It is in fact a normal part of the drying process. After the adhesive has cured, these apparent imperfections will disappear. This process will take from three to thirty days, or longer in cool or cold conditions. During this period the solar control film is performing in exactly the same manner as it will when the adhesive is fully cured. Safety and Security Films do not achieve full protective strength until the curing process is complete. Do not touch the film nor wash it, until it has been on the glass for at least 30 days. The small border of light which you see around the edge of each sheet of film is an edge trim of approximately 1 to 5 millimetres. This gap is a safety margin, to ensure the complete sealing of the film to the glass and to allow for expansion and contraction of the glass. Sometimes a customer feels that he sees a defect in the film when in fact it is in the glass itself. It is quite natural to look closely at a new purchase, but because we generally look through glass, not at it, it is quite possible to see imperfections which have always been in the glass, but were never before noticed.

A good rule is to look at the installation from three metres away. This is the distance which has been accepted by the United States glass industry as the viewing distance for appraisal of reflective glass windows. You can now fully enjoy the view through your windows, in comfort and privacy, without annoying glare or excessive heat.

Insurance

We recommend that you notify your insurance company that Solar Film has been applied to your windows, so that in the event of breakage, the glass and the cost of replacing the Solar Film are covered. We have found that most companies do not require any additional premium for this cover.